



**Booking Form – Medica Duesseldorf Nov.19-22, 2008**

**1. Hotel info:**

Sheraton Essen Hotel- 5\*\*\*\*\*

Huyssenalle 55 I 45128 Essen, Germany

5 min. walk to Essen city center and the main station. The station of Subway No.11 is 50 m from hotel.

**Travel to Messe Duesseldorf:**

5 min.walk or by U11 (1 stop) from the hotel to Essen Main Train Station, travel to Deusseldorf's main station within 20 min., there take Bus No. 722 or subway U 79 till station Stockumer Kirchstrasse – 5 minutes to walk to the Messe Duesseldorf.

**2. Prices: Price in Euro, including breakfast buffet and German VAT of 19%.**

Rates	Single	Double	Triple
Nov.18-22, 2008 – 4n	Euro 215,00 / night	Euro 245,00 / night	Euro 40,00 extra / night
Before 18 <sup>th</sup> and from 22 <sup>nd</sup>	Euro 135,00 / night	Euro 165,00 / night	Euro 40,00 extra / night

**3. Booking conditions and Cancellation policy:**

Credit card guarantee: Booking must be guaranteed with valid credit card;

Payment: No prepayment will be charged, all guests must settle payment directly to the hotel before departure;

Invoice: The original invoice will be received from front desk upon check out;

Minimum stay: 3 nights during Nov.19-22, 2008

Free cancellation: is possible till Sep.18, 2008;

Cancellation cost: Cancellation or reduction of room nights later than Sep.18, 2008, no show will be charged by the hotel 90% of the booked but un-used value on your given credit card.

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**Below to be completed by the client.**

Please complete and return this Booking Form to Mrs. Mei Wang at Shu Ren Travel & Communication

Fax No.: 0031 40 2221306

**When returning this Form, please incl.both pages.**

**4. Booking details:**

We confirm to book:

(Room types: Single 1 person / room; Twin- 2 persons / room with 2 beds; Double – 2 persons / room with one large bed; triple – 3 persons / room with 3 beds.)

Company name or guest name For more rooms, email us name list separately	Room type	In / out date	Reservation No.

(Point 5 / Booking guarantee and Payment authorization is to be continued to Page 2 of 2)



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**5. Booking guarantee and Payment authorization**

We have read and agree with the above hotel info, price and cancellation policy and we herewith authorize **Sheraton Essen Hotel (Huyssealle 55 I 45128 Essen, Germany)** to use the below credit card for our booking guarantee and eventual payment to Sheraton Essen Hotel.

When the guests do not pay his / her cost to the hotel before departure, we accept that Sheraton Essen Hotel will charge the accommodation (room and breakfast) cost on the below given card:

Card company: (Visa, Amex, Master etc.) / Card No. / Expiry date / Card holder / date of signature:

Hotel reservation numbers should be sent to you (client please fill in your email address and or fax No.):